

UNIVERSITY OF WASHINGTON
LIBRARY SCHOOL
SEATTLE

WILLIAM E. HENRY
DIRECTOR

June 13, 1925

Miss Jacqueline Noël, Librarian,
Tacoma Public Library,
Tacoma, Washington.

My dear Miss Noël

Thank you for your letter of June 10, accepting Miss Bennetts for practice training in your library. Miss Bennetts will report to you on Monday, June 22, and any arrangement of schedule which meets your convenience and her necessities is satisfactory to us.

She will have had her reference, cataloging, and order practice with us. As I suggested earlier, the Seattle Public library gives our students practice in the circulation, children's and branch departments. So we shall be glad to have you cover these three field, if possible, and anything else you may think desirable. Her practice time with you will amount to 120 hours, and you may use for conference and discussion with her concerning her work any added time you find necessary. We frequently use ten or twelve hours for such purposes, but do not consider that you must give so much, or any unless you think it desirable.

Again thanking you for your cooperation, I am,

Sincerely yours,

W. E. Henry

Director

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June 10, 1925.

Mr. W.E. Henry, Director,
University of Washington Library School,
Seattle, Wash.

Dear Mr. Henry:

I am willing to have Miss Alice Bennetts do her practice work in this library and our staff will do all they can for her. Please let me know when you wish her to begin work and anything you may especially want us to drill her on. Our only reservation is A.L.A. week.

Cordially yours,

Librarian.