

CITY COUNCIL MINUTES

City Council Chambers, 7:30 P. M.
Tuesday, August 8, 1961

Council met in regular session Present on roll call 7: Bott, Cvitanich, Easterday, Murtland, Porter, Price and Mayor Hanson. Absent 2, Olson and Steele. Mr. Steele coming in at 7:30 P. M.

Mr. Easterday moved that the minutes of the meeting of July 25, 1961 be approved as submitted. Seconded by Mrs. Price. Voice vote taken
Motion carried.

HEARINGS AND APPEALS:

The City Planning Commission recommending the denial of the petition of Allen Ward requesting the rezoning of property at the N. E. corner of 6th Avenue and Orchard Street from an "R-3" District to a "C-1" District.

52.386
152

Appeal has been filed by Mr. Ward.

Mr. Easterday moved that September 5, 1961 be set as the date for hearing on the appeal. Seconded by Mr. Murtland. Voice vote taken.
Motion carried.

PETITION:

Petition submitted by Mike Nicholic requesting the rezoning of a strip of land 60 feet wide and 581 feet long adjoining existing C-F-V zoning and commencing 115 feet east of the corner of Sprague Street and Fourth 84th Street from an "R-2" District to a "C-F-V" District.

171
54:17

Referred to the Planning Commission.

Mayor Hanson explained that before proceeding with the regular order of business, he would like to present a National Award Certificate from the United States Information Agency to John Anderson in recognition of Mr. Anderson's efforts on behalf of the Sister City Program. He would also like to present him a large framed color photograph depicting the presentation of the Totem Pole to our Sister City Kokura which was presented by Mr. Anderson on his recent trip to Japan.

Mayor Hanson congratulated Mr. Anderson on his achievements in the Sister City Program and expressed the appreciation of the City of Tacoma for his untiring efforts.

Mr. Anderson thanked the Mayor and City Council for the awards. He said it has been a pleasure serving as a representative of the City of Tacoma while in Japan and he also told of some of the events of his visit in Kokura.

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Mr. Anderson stated the one thing that concerned him was that in their cultural center, in the area set aside for the City of Tacoma, all the pamphlets, pictures, newspapers etc. were about two years old. He promised the people when he returned home he would see that the entire display would be brought up to date. He said, he was happy to report that within one day after his return a great deal of the material was sent through the cooperation of the Chamber of Commerce and the Sister City Committee. He also agreed to keep them up to date by arranging to have a daily paper sent and any other material of interest that the Chamber of Commerce or the City might have.

Mr. Anderson added that the people in Kokura went all out to entertain him during his visit and he was completely sold on the Sister City relations. He thought the Sister City Program is bound to improve relations between countries.

RESOLUTIONS:

Resolution No. 16676: (postponed from the meeting of July 25, 1961)

The City Council of the City does hereby go on record supporting the proposed merger of the Great Northern-Northern Pacific-S P & S and Burlington Railways.

Mr. Easterday said he was more or less responsible for the introduction of this Resolution as he was led to believe that some good would come to the South Tacoma Shops by way of this merger. However, since so much controversy has arisen over this matter, he does not feel that he can conscientiously vote for it himself unless he has more enlightenment on the matter than he has at present.

Mr. Cvitanich moved to table the Resolution. Seconded by Mrs. Price.

Voice vote was taken. Motion carried.

The Resolution was then declared tabled by the Chairman.

Mr. Rowlands said as a reminder there would be a meeting held with the trainmen on Tuesday, August 15, 1961 at 12:30 P. M. in regard to this matter. He said he has also heard from representatives of management who asked to meet with the Council the following week in order to give the Council the pros and cons of the issue.

Resolution No. 16691 (redrafted)

Amending the Rules of the City Council by adding thereto a new rule providing for the procedure and practice to be followed in making nominations and appointments to various boards and commissions of the City of Tacoma.

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54:12

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Mr. Bott said the Legal Department misunderstood his request and included the Council in the 30 day limitation. He said this was not his desire and asked that the Attorney rewrite the Resolution, a copy of which he has presented to each Council member this evening.

Mr. Bott then moved that the redraft be substituted for the Resolution sent out in the Agenda. Seconded by Mr. Cvitanich. Voice votetaken. Motion carried.

Mr. Porter said the Resolution seemed to be an excellent idea, however, he thought some of it is in conflict with the City Charter. He referred to paragraph 4 of Rule 10 requiring the Mayor to notify the members of the Council at least 30 days prior to making any contemplated appointments. He said he could see the situation arising wherein an emergency might make the 30 day waiting period a little awkward. For instance, in a 5 member Board where a couple of members might have to resign or there might be deaths and the Board would be unable to function.

Mr. Bott said that would be taken care of on an emergency basis.

Mr. Porter said in that event the Council could follow the Charter rather than this rule, but it seems rather ridiculous to him having the Charter say one thing and the rules of the Council another.

Mayor Hanson said complications certainly can be conceived under this situation even under the normal appointments. However, the rule would not supersede any State Law or Charter provision and he would regard this as rather the official request of the Council to the Mayor to provide this information 30 days in advance. The application would be if it were impossible to make it known 30 days in advance, then the Mayor would make a report and give his reasons to the Council. This rule would not be legally binding but it certainly would be an official request of the Council to the Mayor, which he thinks would be proper.

Mr. Porter said he didn't bring this point out to infer that he was going to vote against this Resolution, but, because he wanted it made a matter of record in the minutes so that everyone would understand it in the future in case those difficulties do arise.

Mayor Hanson said he thought it was well that this be clearly understood so that it does not become a breach of faith if it is impossible to submit any names 30 days in advance.

Mr. Bott said his purpose in bringing this Resolution before the Council in the first place was to eliminate such matters experienced recently in regard to appointments.

Voice vote was taken on the Resolution as amended.

The Resolution was then declared adopted by the Chairman.

Resolution No. 16697:

Awarding contract to Steven Motor Company for the furnishing of four compact sedans for the sum of \$6,865.36 plus tax.

It was moved by Mr. Easterday that the Resolution be adopted.
Seconded by Mrs. Price.

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Mr. Rowlands said these 4 cars are for the car pool. It has not been possible to make replacements during the past few years and they could use another 5 or 6 cars if funds were available. However, this will be a good beginning, he added. This will be the first time the General Government has bought compact cars, and expects to save considerably on their operation and maintenance.

Mr. Cvitanich asked how much the City saved by assigning these cars to the Motor Pool rather than to the different departments.

Mr. Rowlands said it is estimated that approximately \$10,000.00 a year is saved by this method. By this method there is better control over the cars, as they are not tied up unnecessarily by one or two individuals. It has worked out more satisfactorily.

Voice vote was taken on the Resolution.

The Resolution was then declared adopted by the Chairman.

Resolution No. 16698:

Authorizing the sale of a portable building and fence at 1220 Center Street to Bert A. Smyser for the sum of \$205.00 plus tax. 133

It was moved by Mr. Murtland that the Resolution be adopted. Seconded by Mrs. Price.

Mr. Steele coming in at this time.

Mr. Rowlands said the additional information requested by Mr. Bott at the noon study session today has been prepared and submitted to the Council. Mr. Maffin's explanation sheet states that when the property was purchased the appraiser's estimate of value for the building and fence was approximately \$2400. Before offering these improvements for offsite use, the staff contacted Mr. Jack Bates, an appraiser of the Washington State Highway Department to give an estimate of value on the building. Mr. Bates placed the salvage value at \$100. It was Mr. Bates' feeling that the cost of disassembling the windows, plus any alterations required as a result of the City Code, appreciably lowered the salvage value.

The Staff's recommendation was based upon Mr. Bates' advice on the salvage value of the property. They assumed that Mr. Smyser's offer of \$205 represented the market interests for these improvements, and therefore recommended its approval by the City Council.

Mr. Rowlands said this happens many times if a building has to be moved from one site to another as there is the cost of moving, the cost of disassembling the windows and the cost of additional site preparation where it is being taken, etc.

Mr. Bott said, this is a good building which is built on skids and can be moved. He felt this bid should be rejected. Mr. Bott then moved that the bid be rejected and that the property be advertised in the local newspaper so that the citizenry at large will know that the property is available. In the interest of obtaining the most for the City and the greatest return for our money, he thought it should be advertised where more people can read of it.

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(meaning appraisal)

Mr. Porter pointed out that the difference in the estimates is due to the fact that Mr. Bates' bid was on the salvage value while the other appraisal was, no doubt, figures on the cost of replacing the building.

Mrs. Price said it should also be noted that buildings in place have more value than when they have to be moved from one place to another, because the cost of moving, re-wiring, etc. must be taken into consideration.

Mr. Murtland said in order to preserve what the Council has before it, he would move that the Resolution be postponed for 1 week, until August 15, 1961. Seconded by Mr. Porter.

Voice vote taken. Motion carried.

Resolution No. 16699:

Approving the Rental Agreement between Howard G. and Donabel N. Kingsbury and the City of Tacoma concerning the leasing from the City, Parcel No. 6, Tacoma Industrial Airport, for a monthly rental in the amount of \$100.00.

It was moved by Mrs. Price that the Resolution be adopted. Seconded by Mr. Murtland.

Verbatim as requested by Mr. Cvitanich.

Mr. Rowlands explained that this was one of the properties acquired by the City in connection with the Industrial Airport site. These individuals would like to occupy the premises until it is necessary to remove it for the development and construction of the runways and adjoining sites. This monthly rental is based on a reasonable figure, as a matter of fact, it is more than the appraised rental by a qualified real estate man. These people have moved to this part of the country recently, and somebody in Gig Harbor knew about it. As far as the City is concerned, we are very happy to have the house occupied and to get a little income while awaiting construction of the Airport. It is somewhat comparable to the Urban Renewal where there are a few people living in the Urban Renewal area until we actually start construction. According to the Agreement, the City can give 10 days written notice to the tenants to surrender the premises so it does give us flexibility. End of verbatim.

Voice vote was then taken on the Resolution.

The Resolution was declared adopted by the Chairman.

Resolution No. 16700:

Authorizing the transfer of the surplus moneys in the Street and Bridge Construction Fund of 1958, amounting to \$265,000.00 to the Arterial Street Fund for the purposes of making improvements to arterial streets in the City of Tacoma.

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It was moved by Mr. Steele that the Resolution be adopted. Seconded by Mrs. Price.

Mr. Rowlands said about two weeks ago as the Council will recall, they reviewed the projects contemplated for the next couple of years totalling over one million dollars utilizing the half cent gas tax money that is now being made available to the City. This particular transfer represents approximately the 25% which the City has to appropriate to receive the 75% from the State. The City should have roughly half a million dollars in the Street and Bridge Construction Fund, principally from the Bond Issue of 1958 which transfer has to be made to the Arterial Street Fund. In brief, the 25% goes into the Arterial Street Funds with the State's 75%. He added, this is merely setting up the mechanics, that when expenditures are being made, it can be done in compliance with the State Highway Dept. regulations and in compliance with the State Auditor's requirements.

Mr. Cvitanich asked if the money that is being put in here could be used on projects contemplated rather than charging L I D costs for street arterial improvement costs. For example, on the one particular street discussed in the north end.

Mr. Rowlands said it could be done in this way - if the Council decides to assess even a portion of it by the L I D method, that L I D contribution also represents a portion of the City's 25%. They do not care whether it comes from Bond funds, L I D participation or from General Fund. Anything the Council may decide to do later in determining what would be a reasonable contribution, for example, on North 30th, that would be part of the 25%.

Mrs. Price said in order to receive the City's share of the Gas tax money, then, this 25% matching fund must be appropriated.

Mr. Rowlands explained that the City could get its share without spending any money for 4 or 5 years, but none of the money received from the State can be spent until the City puts up these matching funds.

Mr. Bott asked if there has been any policy set up regarding the abutting property owners paying an L I D on these arterials. Has there been an instance where they have done that or been excluded from payment.

Mr. Rowlands said during the past 4 or 5 years in some cases the City has paid the entire amount, in other cases the property owner may have contribute 15%, and in some cases 25%. He added, as a result of a study session it was decided it would be very difficult to arbitrarily set a particular rule for a specific project. The Staff would like to review with the Council the various mitigating circumstances that may cause the Council to have a contribution from the property owners in one case of 20% and in another may be only 10%. There are 6 or 7 major projects to review with the Council and each one will have to be looked at and determined, depending on the merits of the case.

Voice vote was taken on the Resolution.

The Resolution was then declared adopted by the Chairman.

Resolution No. 16701:

Appropriating from the Arterial Street Fund the sum of \$180,000 for Salaries and Wages, Maintenance and Operation, and Capital Outlay for the balance of the year 1961. 133

It was moved by Mrs. Price that the Resolution be adopted. Seconded by Mr. Steele.

Mr. Rowlands said this Resolution sets up the authorization to spend \$180,000.00 out of the Arterial Street Fund for 1961, which is required by the State.

Mr. Bott asked if this money has already been budgeted for these various accounts or is this over and above budgeted amounts.

Mr. Rowlands said some of this will be over and above what was budgeted this year since the 1/2 cent gas tax revenue was not contemplated at the time of the budget.

Mr. Bott said he realizes that, but it still does not give us an additional expenditure of \$180,000.

Mayor Hanson said it was impossible to budget the sums from this source because the Council did not know that this source would be available.

Mr. Bott said, the point he was trying to make was that the City was not living within its budget.

Mr. Rowlands said, moneywise, we are not spending anymore of the City's money, but we cannot spend the State's contribution unless we do appropriate this money.

Mr. Easterday said if he remembers correctly the Bond Issue was not to be used for maintenance or operation. He thought it was strictly for capital outlay, and in connection with capital outlay to pay engineers, engineering and consultant fees or anything directly connected with it.

Mr. Rowlands said the Council is now talking strictly in regard to the Arterial Street Fund set up in this Resolution. There is anticipated \$135,500 for Capital Outlay, \$32,500 for Salaries and Wages and \$12,000 for M and O. Conceivably this \$12,000 constitutes part of the seal coating program.

A few months ago when the State Highway Engineers and representatives of the Cities met and set up ground rules as to how this money would be spent, there was quite a discussion and a difference of opinion as to what constituted maintenance from the standpoint of seal coating. It was finally decided that a good seal coat job would constitute a "quasi" construction which would be of a little more than normal maintenance and a little less than 2 inch black top surface. He believed that some of the M & O might have been in that category and the State is giving it some recognition.

Mr. Easterday said he thoroughly agrees that a seal coating job is a better job but he thought the State Examiner would disapprove of this being in the Resolution. Therefore, he thought this Resolution should be amended by deleting the M & O and include it under Capital Outlay.

Mr. Rowlands said he would like to have an opportunity to check this further with the Dept of Finance and Public Works, and if the Council would postpone this for one week he will have more specific information.

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Mr. Easterday moved that Resolution No. 16701 be postponed for 1 week until August 15, 1961. Seconded by Mrs. Price . Voice vote taken. Motion carried.

Mr. Bott asked if it is understood that this \$180,000 would not be exceeding the budget by that amount, but is additional work that will be done.

Mr. Rowlands said it is to provide authority to spend money received in excess of the amount budgeted.

Mr. Bott said if this is for additional work to be done, he did not have any argument, but if it is being transferred because we have exceeded our budget, he was opposed to it.

Mr. Murtland said he thought that Mr. Rowlands did say that this was over and above what has been budgeted. He asked, what was that statement?

Mr. Rowlands said the amount of Gas tax money received from the State was not budgeted in the Arterial Street Fund. Overall, he added, we are not exceeding what was budgeted except for those projects for which the additional 75% of the dollar is received.

Resolution No. 16702:

Authorizing the transfer of \$10,625.00 from various accounts in the City's Street Fund budget to the Capital Outlay classification, City Street Fund, for the purpose of providing matching funds for the 1961 signal installation and street repair projects of the Arterial Street Fund.

It was moved by Mrs. Price that the Resolution be adopted. Seconded by Mr. Steele.

Mr. Rowlands said in the event new signals are installed the City is eligible to receive 75% matching funds for installation and maintenance the first year. In this case it is more or less retroactive as the City has picked up what already has been spent this year. Therefore the City will receive credit plus any other amount anticipated for the balance of the year.

Mr. Easterday suggested the third line from the bottom of the page in the Resolution where it stated "matching funds for the 1961 signal installation and street repair" that it read "street betterment". He thought it would be far better to use the word "street betterment" as repairs are supposed to be taken care of through current funds, not through Bond Issue Funds.

Mayor Hanson said he thought that was a very good suggestion.

Mr. Bott moved that the word "repair, third line from the bottom of the Resolution, be changed to "betterment". Seconded by Mr. Cvitanich. Voice vote taken. Motion carried.

Voice vote was then taken on the Resolution as amended.

The Resolution was declared adopted by the Chairman.

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Resolution No. 16703:

Authorizing the proper officers of the City of Tacoma to enter into an agreement with the Amalgamated Association of Street, Electric Railway and Motor Coach Employees of America, Division No. 758.

It was moved by Mr. Cvitanich that the Resolution be adopted.
Seconded by Mrs. Price.

Mr. Rowlands advised that all of the members of the Council received a copy of MC-359 explaining the Agreement and some of the changes being made. It is the recommendation of the Personnel Dept. that this be adopted.

Voice vote taken on the Resolution.

The Resolution was then declared adopted by the Chairman.

Mayor Hanson said all the parties should be commended on the method in which they approached this problem. It is encouraging to see such a complicated matter worked out with such a minimum of difficulty.

Mr. Steele moved that the rules be suspended in order to consider Resolution No. 16704 which does not appear on the Agenda. Seconded by Mr. Porter. Voice vote taken. Motion carried.

Resolution No. 16704:

Settling the claim of Kate and Adam Mitchell in the sum of \$2,500.00.

It was moved by Mr. Steele that the Resolution be adopted. Seconded by Mr. Easterday.

Voice vote taken on the Resolution.

The Resolution was then declared adopted by the Chairman.

FIRST READING OF ORDINANCES:

Ordinance No. 16869:

Amending the Official Code of the City relating to zoning by adding a new section 13.06.040-14 to include property in the area encompassing the South 7th Street right-of-way between Shirley St. and Orchard Street in an "C-2" District. (Petition of William Busch) Read by title. 52: 306
137

Mr. Rowlands pointed out that Mr. Busch originally petitioned for a larger area to be rezoned "C-2" However, the Planning Commission has recommended that this smaller area be rezoned because of the protection it gives adjoining residential properties along the south side of South 8th Street. This recommendation seems to be reasonably agreeable to Mr. Busch.

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Mr. Buehler, Planning Director, explained that a letter was received from Mr. Adams, Attorney representing Mr. Busch, stating that Mr. Busch did not desire that an appeal be filed in connection with this rezoning and also asked that the Planning Dept. expedite the necessary Ordinance to put into effect the recommendations made by the Planning Commission.

The Ordinance was then placed in order of final reading.

Ordinance No. 16870:

Amending the Official Code of the City relating to zoning by adding a new section 13.06.045 to include property on the east side of Orchard Street adjacent to the northeast corner of Orchard Street and South 40th Street extended, in an "R-2-T" District. (Petition of Tacoma Home Builders Association of Greater Tacoma) Read by title. 52' 332' 138

Mr. Rowlands said in this instance also, the Planning Commission has amended the original application. The petitioner requested that this property be rezoned "C-1", but the Planning Commission has recommended that this request be denied and that the property be zoned to an "R-2-T". The applicant has written to the Planning Commission stating that they do not object to the transitional classification recommended as it will still permit them the full use of the property in question. 138

The Ordinance was then placed in order of final reading.

Ordinance No. 16871:

Authorizing the condemnation of property to purchase right-of-way for the Pine Street to Oakes Street Transition from So. 46th St. to So. 48th St. Read by title.

Mr. Rowlands outlined on a small map the Pine Street to Oakes Street Transition from South 46th to So. 48th Streets. He explained that the City desires to obtain this right of way in order to widen the streets in this area. This has been under discussion for at least two years or longer, he added.

Mr. Murtland asked how many homes will be affected by this.

Mr. Buehler replied that just one will be affected.

Mr. Easterday said since this is only the first reading of the Ordinance this evening, he wondered if a tour of the area could be arranged in order to acquaint the Council in more detail with the situation.

Mr. Rowlands said this would be arranged.

The Ordinance was then placed in order of final reading.

FINAL READING OF ORDINANCES:

Ordinance No. 16868:

Amending Chapter 13.06 of the Official Code of the City to correct an error in section numbering. Read by title and passed. 13 51:588

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Roll call was taken on the Ordinance resulting as follows:

Ayes 8; Nays 0; Absent 1, Olson

The Ordinance was declared passed by the Chairman.

UNFINISHED BUSINESS:

- a. The Director of Public Works presents the following assessment rolls for hearing:

L I D 4673 for alley paving in the vicinity of Puget Sound Avenue and North 21st Street and the Vicinity of 6th Ave. and Ainsworth Ave.

L I D 6775 for street lights on wooden poles in the area between So. 36th and So. 40th from Hosmer to Sheridan; also in the vicinity of East 32nd and D Streets.

Mr. Easterday moved that Monday, September 11, 1961 at 4:00 P. M. be fixed as the date for hearing on the assessment rolls for L I D 4673 and 6775. Seconded by Mr. Cvitanich. Voice vote taken. Motion carried.

- b. Discussion of 1961 Audit.

Communication from City Manager entitled "Annual Audit" submitted.

Mr. Rowlands pointed out that last Friday a copy of a letter from Mr. Harvey Dodd, Jr. and a suggested questionnaire listing various firms and individuals who might qualify for this audit, was sent to the City Council in their agenda.

He said it is entirely up to the City Council to determine how much they wish to accomplish this year on this audit. The Utilities Dept. would also like to have certain areas audited, he added. If the Council appropriates \$2,000 or \$2,500, the firm selected can choose certain activities in any department without the Council's or Depts. ' knowledge and a complete audit could be made. The questionnaire that was sent out to the Council was prepared sometime ago which gives some idea of the experience of the firm, members of the staff, etc. If it is the Council's wish, this questionnaire can be sent out to the various auditing firms so that this information could be completed as to a firm's eligibility and experience. 72

Mr. Bott asked if the firms listed on Mr. Dodd's letter could be contacted by the Council.

Mr. Rowlands said it could be publicized that these questionnaires are being sent out and if anyone has been overlooked, a questionnaire can be mailed to them.

Mrs. Price mentioned that all of the firms listed were not inside the City.

Mr. Rowlands said he would like to have a directive from the Council if they wish it restricted to firms inside of the City, only.

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It was the concensus of the Council that this should be limited to firms inside the City.

Mrs. Price asked if it would be proper at this time to ask that a Resolution be drafted requesting that an audit be made and a firm be selected; then the Council will have an opportunity to discuss the matter next Tuesday.

Mr. Murtland asked who will determine the extent and nature of the audit.

Mr. Cvitanich suggested that a Resolution be brought in authorizing that this be submitted to the vote of the people.

Mr. Rowlands said, perhaps, Mrs. Price could suggest that it state in her Resolution whether the Utilities Dept. should be included in the audit, and also an estimate of what it would cost so that the Council will know what is in mind.

Mrs. Price said she thought it should include both the General Fund and the Utilities. She did not know what an audit would cost and asked if an estimate had been submitted by the auditors.

Mr. Rowlands said that discussion was held with Mr. Dodd ascertaining the extent of an audit that could be obtained for \$2,000. Mr. Rowlands explained, for example, if the Public Works Dept. were selected and 30 different activities listed, a detailed comprehensive audit could be made of possibly three or four activities depending upon the size.

Mr. Rowlands further added, if an audit were to be made yet this year, an emergency appropriation would have to be made for the General Government. In other words, for \$2,000 a detailed audit of all accounts in certain activities can be made, but a comprehensive audit could not be made of all activities.

Mrs. Price asked if this would entail a spot check in all departments.

Mr. Rowlands replied, not necessarily. For example, if three checks were made, one could be made in the Finance Dept. and one in the Public Works Dept. and one in the Police Dept., but that would be up to the auditing firm if they were given a free hand.

Mr. Cvitanich said he was desirous of having Section 7,14 of the City Charter which provides for a running audit of all accounts and books of the City, submitted to the voters for clarification. He said one proposition could be submitted so that all books and records be audited, or two propositions could be placed on the ballot; one to provide that a comprehensive audit be made of all records, and the other, that the Council be given the responsibility of deciding the extent of the audit.

Mrs. Price remarked that this suggestion of Mr. Cvitanich could not be presented to the voters until the Spring election. Her concern was that something should be done to take care of this year's audit.

Mr. Cvitanich said his feelings have not changed in reference to the current audit.

Mrs. Price said nevertheless she felt that a determination should be made soon concerning the current audit. Then, if Mr. Cvitanich wished to place a proposition on the Spring ballot a Resolution can be presented for the Council's consideration soon.

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Mr. Murtland said as he understands it, then, Mr. Dodd feels if this questionnaire is submitted to the various firms, a determination of the extent of the audit for the amount of money appropriated can be made.

Mr. Rowlands explained what Mr. Dodd meant was that these questionnaires should be sent out to various firms to determine which firm the Council wished to retain, then these details should be taken up with the firm selected.

Mrs. Price moved that the questionnaires be sent to various auditing firms within the City. Seconded by Mr. Steele.

Voice vote taken. Motion carried.

Mr. Bott suggested that when the questionnaires are sent out, the firms be given an alternative as to whether they can conduct a full or limited audit.

Mr. Rowlands said these forms will be changed to some extent as they were prepared some time ago.

8 ITEMS FILED IN THE OFFICE OF THE CITY CLERK:

- a. Report from the Transit Department for June and 5 months, 1961 & 1960.
- b. Report from the Tacoma Employees' Retirement System for July, 1961.
- c. Report from the Belt Line Division for the month of June, 1961.
- d. Report from the Light Division for month of June, 1961.
- e. Report from the Water Division for month of June, 1961.

9. COMMENTS:

Mr. Rowlands said he is pleased to be able to report that the National Board of Fire Underwriters did re-evaluate the City's fire fighting program and the City is now definitely in Class 3. The Council will notice from the information submitted this evening that there is a considerable reduction in deficiency points from 1959--total points 1617 down to the present time to 1100 total points. It points out the fact that the City knew where its deficiency points were and was able to purchase equipment and utilize the manpower to better advantage.

Mr. Rowlands said the relationship with the National Board of Underwriters indicates that there is a definite need for some national organization to represent the cities. At the present time there is no such organization that can speak for the cities and question some of the rating criteria that has been developed in the past, much of which is now archaic and it is certainly vital that this be done in order that cities can retain their present class, and perhaps, improve upon them without excessive amounts of expenditures. He thought it was very important that the Cities move ahead on this institute so that they will have someone representing them just as the private insurance companies are represented by the national board.

Mayor Hanson said, this was certainly excellent work that has generally been done in the City, and it is comforting to know that the City is well within Class 3.

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Mr. Bott said, last Friday, Mr. Cvitanich, Mr. Bond and himself had the pleasure of escorting the visiting Brazilians to the Mountain and later to the Baseball game. They seemed to enjoy the baseball game very much even though it was extremely difficult to explain to them since they did not speak English and had never seen a baseball game. He thought this, along with the exchange of students, does a marvelous amount of work as far as international relations is concerned. The Brazilians left word that through the Mayor's and Council's courtesy they thoroughly enjoyed their visit to Tacoma.

Mayor Hanson said he was happy to hear this. He knew Mr. Bott and Mr. Cvitanich were to be particularly congratulated and thanked for the time they took to serve as hosts to the Brazilians.

Mr. Cvitanich asked that the Mayor's office send a letter of condolence to Jack Thor's family. Mr. Thor, who was a retired Detective had been on the Police Force 34 years, passed away this week.

There being no further business to come before the Council, upon motion duly seconded and passed, the meeting adjourned at 8:45 P. M.


Mayor of the City Council

Attest: Barbara McRousseau
Deputy City Clerk