



# City of Tacoma

## City Council Study Session Minutes

733 Market Street, Tacoma WA 98402

Conference Room 16

November 19, 2019

12:00 PM

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### Call to Order

Deputy Mayor McCarthy called the study session to order at 12:10 p.m.

**Present:** 7 - Beale, Hunter, Ibsen, McCarthy, Mello, Thoms and Ushka

**Absent:** 2 - Blocker and Mayor Woodards

### Briefing Items

1. [19-1332](#) Rental Housing Code Update

At approximately 12:11 p.m., Linda Stewart, Director, Neighborhood and Community Services (NCS), introduced Erica Azcueta, Manager of Homelessness and Household Stability, NCS. Ms. Azcueta presented the notice to vacate requirements.

Discussion ensued regarding exemption notices.

2. [19-1333](#) Homelessness Updates

At approximately 12:14 p.m., Ms. Stewart introduced Allyson Griffith, Neighborhood Enhancement Team Manager, NCS, and made opening remarks on the homelessness updates. Ms. Griffith presented the proposed changes to temporary shelter regulations and concerns, including sector limitation, distance between shelters, and the square footage threshold.

Discussion ensued regarding sector limitation, public outreach, impacts to the community, definition of the term “temporary”, changes the convening group might suggest, how many shelters currently qualify as temporary shelters, churches and not-for-profit organizations offering shelters, public notice, the proposal submittal process, NCS reserve funds, and serving those living within the City versus populations coming from outside the City.

At approximately 1:03 p.m., Ms. Azcueta presented the emergency

declaration extension, including background and recommendations.

Discussion ensued regarding the definition of shelter, the stability site, future additional temporary shelters, and the Point in Time Count and other methods of collecting data.

At approximately 1:17 p.m., Ms. Azcueta presented the temporary emergency micro shelters, including background, current shelter availability, and upcoming shelter availability. Ms. Griffith reviewed the recommendations, site map, outreach, and timeline.

Discussion ensued regarding language needs in the homeless population, hand washing stations and restrooms at shelter sites, extending the December 1, 2019 deadline, police patrol presence in neighborhoods with shelters, the homeless outreach teams, temporary shelter numbers versus micro shelter numbers, working towards long-term stability, and services and options.

3. [19-1334](#) Proposed Council Process for Walk-on Amendments and Changing the Name of “Citizens' Forum” to “Community Forum” in the Council Rules of Procedure

At approximately 2:11 p.m., Bill Fosbre, City Attorney, outlined the proposed Council process for walk-on amendments and changing the name of Citizens' Forum to Community Forum in the Council Rules of Procedure. He reviewed background, policy and process issues, what other jurisdictions do, proposed Council rule, changing the name of Citizens' Forum, and next steps.

Discussion ensued regarding where the request originated for the Council rule, the two-thirds majority requirement, revising language, and best practices versus rules.

## Other Items of Interest

4. [19-1335](#) Proposed Climate Emergency Resolution

Council Member Mello presented the proposed Climate Emergency Resolution.

Discussion ensued regarding editing the resolution to improve readability and the alignment of the resolution with work from other regional bodies.

5. [19-1336](#) Proposed Regional Clean Fuel Standing Rule Resolution

Council Member Beale presented the proposed Regional Clean Fuel

Standing Rule Resolution.

Discussion ensued regarding analysis of the clean fuel industry, the clean air rankings of local counties, credits in the four county region, and Puget Sound Clean Air Agency fines for enforcement.

## Committee Reports

There were no Committee reports given.

## Agenda Review and City Manager's Weekly Report

### 6. [19-1337](#) Weekly Report to the City Council, November 14, 2019

City Manager Elizabeth Pauli stated there are two ceremonials on tonight's meeting agenda, proclaiming Saturday, November 30, 2019 as Small Business Saturday, and proclaiming November 2019 as Entrepreneurship Month. She further stated there is one expected change to the agenda for a motion to consider removing Ordinance No. 28634 from the agenda.

## Executive Session - Pending Litigation

**MOTION: Council Member Ibsen moved to convene to Executive Session pursuant to 42.30.110(1)(i) and .110(1)(ii) to discuss pending litigation and potential litigation, not to exceed 15 minutes.**

**SECONDED BY: Council Member Mello.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 7 - Beale, Hunter, Ibsen, McCarthy, Mello, Thoms and Ushka  
**Absent:** 2 - Blocker and Mayor Woodards

The Council convened to Executive Session at 3:25 p.m. City Attorney Bill Fosbre; Chief Deputy City Attorney Tom Morrill; and Deputy City Attorneys Joe Sloan and Michelle Yotter, were present.

The Executive Session was extended by four minutes at 3:40 p.m. and was extended by three minutes at 3:44 p.m.

The Executive Session concluded, and the study session reconvened at 3:47 p.m.

## Adjournment

On proper motion, the study session was adjourned at 3:47 p.m.

A handwritten signature in blue ink that reads "V Woodards". The signature is written in a cursive style and is positioned above a horizontal line.

Victoria R. Woodards, Mayor

A handwritten signature in blue ink that reads "Doris Sorum" followed by the date "1-10-2020". The signature is written in a cursive style and is positioned above a horizontal line.

Doris Sorum, City Clerk